



# Wyoming Department of Education

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## MEMORANDUM NO. 2010-110

**TO:** School District Superintendents  
School District Technology Coordinators  
High School Principals  
High School Counselors  
High School Registrars

**FROM:** Julie Magee, Hathaway Scholarship Program  
Sean Moore, Hathaway Scholarship Program  
Educational Quality & Accountability Unit

**DATE:** May 28, 2010

**SUBJECT:** Hathaway-Approved High School Transcripts

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### IMPORTANT INFORMATION

With the Hathaway Success Curriculum phase-in almost complete, it is imperative that the Wyoming community colleges and the University of Wyoming receive accurate transcripts in order to properly award high school graduates a Hathaway Scholarship.

As a reminder, Hathaway-approved high school transcripts include the following:

- WISER ID (labeled as such)
- A non-rounded GPA
- A non-weighted GPA
- Designation of Hathaway courses

Submitting transcripts to institutions through the Wyoming Transcript Center (WTC) will ensure your district's high school transcripts are in compliance with Hathaway rules and regulations. If final high school transcripts are not in compliance, the mis-awarding of a Hathaway Scholarship may result.

If you require assistance in creating a Hathaway-approved transcript, please contact Geir Solvang, Hathaway Data Analyst, at [gsolva@educ.state.wy.us](mailto:gsolva@educ.state.wy.us).

If you have any questions or concerns about your district's transcripts or the requirements, please contact Julie Magee at [jmagee@educ.state.wy.us](mailto:jmagee@educ.state.wy.us) or Sean Moore at [smoore@educ.state.wy.us](mailto:smoore@educ.state.wy.us).

JM/SM/al